

2019 TUAA Committee Structure and Scope

TUAA Committees are created to foster TUAA priorities in support of Temple University as outlined in the TUAA Strategic Plan, alumni.temple.edu/tuaa. TUAA Committees partner with the Office of Alumni Relations & Annual Giving (OAR/AG) staff liaisons to support and promote projects and initiatives which further TUAA and OAR/AG goals. This includes creating opportunities to engage new alumni and offering a pathway for increased engagement for existing alumni volunteers.

Each committee is led by a chairperson in close partnership with an assigned Alumni Relations & Annual Giving staff liaison. In some cases, a co-chairperson may be appointed as well. Committee chairpersons and staff liaisons will work closely together at the start of the fiscal year to identify the committee's specific objectives and priorities, and together will ensure they are met during the course of the year.

In addition to ongoing conversations between committee Chairpersons and staff liaison liaisons, committees are expected to convene several times during the year in person and/or via teleconference, and to submit reports on their activity prior to each Parliament meeting. TUAA Committees are organized into three focus areas: **Governance, Promotion and Event Recruiting, and Community Building.**

Governance Committees advance the structure of the TUAA prescribed by its bylaws. They have distinct and definable goals and objectives. Each committee member will be aware of specific duties and roles. Primary responsibility will be to administer TUAA operations and governance.

Promotion and Event Recruiting Committees will be led collaboratively by the committee chairperson and their staff liaison. Goals and priorities may change from year to year, and duties will be fluid. Primary responsibilities will be to promote, recruit and participate in Temple and TUAA initiatives and events. Additional committee objectives and expectations will be determined each year by the committee chairperson and staff liaison.

Community Building Committees will focus on increasing and strengthening connections among alumni and fostering a stronger sense of community. This may include strengthening relationships between existing alumni leaders/volunteers; identifying opportunities for collaboration across existing alumni and student groups; and extending the Temple alumni network within the larger community.

Governance Committees

Budget/Finance/Investments: The Budget, Finance and Investment Committee will oversee the integrity of the TUAA's financial statements and prepare the TUAA annual operating budget, ensuring that expenditures advance the strategic priorities of the TUAA. Along with the TUAA investments portfolio's fiduciary manager, the Committee will have oversight of the TUAA investments portfolio, preserving the principal and generating sufficient TUAA operating capital to support programmatic and operational priorities.

Chairperson*: Kristi DiSimone
Staff liaison: Eliza Stasi

Bylaws: The Bylaws Committee will revise the alumni association's bylaws as needed, to properly reflect approved changes affecting the governance of the TUAA. Accordingly, the Committee will review governance changes and bylaws language that may be inconsistent with TUAA goals, rules and priorities; make recommendations to the Executive Committee and Parliament; and revise, rewrite and amend bylaws as needed.

Co-Chairpersons*: Harris Chernow and Vanessa McGrath
Staff liaison: Christine Brady

Grants & Awards: The Grants & Awards Committee will periodically evaluate TUAA grants and awards criteria and processes to assure the program simultaneously benefits schools/colleges and supports TUAA strategic priorities. The Committee will also review school and college association applications for TUAA grants and disperse said grants according to the stated guidelines.

Chairperson*: Amy Larovere
Staff liaison: Christine Brady

Nominating: The Nominating Committee will recruit potential leaders to TUAA's Executive Board and Parliament, encouraging diversity of school/college, age, class year, profession, race/gender/ethnicity, and Temple volunteer experience. They will work with Executive Board members, Parliament, and TUAA committees to identify alumni leaders willing to advance the Association's objectives and University priorities as well as take responsibility for cultivating a pipeline of potential leaders. They will create a slate of officers and directors at large and manage the election process.

Chairperson*: Paul Curcillo
Staff liaison: Christine Brady

Parliament Credentialing: The committee will meet on an as-needed basis to review affinity group applications for Parliament membership. Committee members will define a process and apply criteria for admittance.

Chairperson*: Mike Breeze
Staff liaison: Christine Brady

Promotion and Event Recruiting Committees

Alumni Events: The Alumni Events Committee is focused on hosting and promoting TUAA sponsored events and recruiting members of the Temple community to participate in these events. Committee members will serve as a host at alumni events as a way to generate increased alumni/TUAA interaction and personalize opportunities to engage volunteers: these events include or are not limited to Alumni Weekend, Homecoming, Global Days of Service, Regional Chapter, and arts events. The Committee will also advise on the event experience overall. Additionally, members shall promote the events via their social media and personal networks.

Athletics: The Athletics Committee is focused on hosting and promoting TUAA-sponsored Temple athletic events and recruiting members of the Temple Community to participate in these events. Committee members are responsible for attending athletic events and advising on the event experience overall. Committee members will also host athletics events as a way to generate increased alumni/TUAA interaction and personalize opportunities to engage volunteers. Additionally, members shall promote the athletic events to their via social media and personal networks.

While the two Committees are delineated separately, their missions and functions are similar, such that that they will convene as one operational committee.

Chairperson: Amy Larovere
Staff liaison: Eliza Stasi

Communications: This Communications Committee will focus on supporting the Promotions and Event Recruiting committees by distributing information, tools and resources needed to build awareness about TUAA events and initiatives. Committee members will develop a quarterly newsletter that will be emailed to Temple alumni volunteers. The Committee will be responsible for facilitating training and sharing best practices on social media and peer-to-peer communication. OAR will support this team with sharing content, creative, toolkits, best practices in social media.

Chairperson: Darin Bartholomew
Staff liaison: Eliza Stasi

Development: The Development Committee, in collaboration with the Office of Institutional Advancement's Annual Giving Team, will champion and promote development programs such as Temple Toast and Days of Giving, and serve as contacts to their peers in ensuring the Parliament's goal of 100% annual fund participation. Committee members will distribute messaging promoting the development goals and reasons they give across their social media platforms and Temple email list.

Chairperson: To be determined
Staff liaison: Molly Clark Davis

Community Building Committees

Alumni Center: The Alumni Center Committee will work with the University Development and Facilities groups to determine feasibility and garner financial support for a dedicated Main Campus Alumni Center/Alumni House containing space for Alumni Relations staff liaison offices, meeting rooms, visitor areas, and space for alumni memorabilia/alumni awards recognition.

Chairperson*: Mike Breeze
Staff liaison: Christine Brady

Professional Networking: The Professional Networking Committee will advise and provide direct support to efforts around high-quality career management programming, resources, and networking opportunities that support alumni in all phases of their career development and engage alumni as resources to current students and fellow alumni. The Committee will additionally promote efforts to support alumni business owners while encouraging Temple hiring and serve as a resource to foster relationships with those alumni. Committee members will attend events, provide feedback, promote events and participate in leading programs when necessary.

Chairperson: Bo Birtwell
Staff liaison: Tyra Ford

Regional Chapters: The Regional Chapters Committee, consisting of all regional chapter Chairpersons, will provide guidance on how best to connect Temple alumni to one another and to the University in the communities in which they live and work. The group convenes for the purpose of acclimating chapter Chairpersons to their roles; discussing best practices for boards; encouraging information sharing and cross-collaborative efforts between groups; and benefitting from the support and camaraderie of fellow Chairpersons. Through the committee, OAR will share information to disseminate to constituents about Alumni Relations events and services as well as campus initiatives.

Societies: The Societies Committee consisting of all society Chairpersons, will provide guidance on how best to connect Temple alumni to one another and to the University in the communities in the affinities under which they identify. The group convenes for the purpose of acclimating society Chairpersons to their roles; discussing best practices for boards; encouraging information sharing and cross-collaborative efforts between groups; and benefitting from the support and camaraderie of fellow Chairpersons. Through the committee, OAR will share information to disseminate to constituents about Alumni Relations events and services as well as campus initiatives.

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Chairperson: Beth Davis
Staff liaison: Shana Mazeika

Schools & College Alumni Presidents Council: The Council of School and College Alumni Association Presidents meets for the purpose of acclimating school and college presidents to their roles; discussing best practices for alumni association boards; encouraging information sharing and cross-collaborative efforts between schools; apprising of TUAA programs and awards; and benefitting from the support and camaraderie of fellow alumni association presidents. Through the committee, OAR will share information to disseminate to constituents about Alumni Relations events and services as well as campus initiatives.

Chairperson: Larry Rubin
Staff liaison: Christine Brady

Student and Young Alumni: The Student and Young Alumni Committee will identify opportunities to increase programmatic collaboration between TUAA, young alumni groups, and student groups. Committee membership will include representation from Student Alumni Association (SAA), Temple Student Government (TSG), Main Campus Programming Board (MCPB), and the Temple University Young Alumni Board (TUYA). Committee members will distribute messaging promoting the student and young alumni news and events to their social media and personal networks. Committee members will also be asked to serve as TUAA hosts at events, interacting with attendees and identifying individuals who may be interested in increasing their engagement with the TUAA.

Chairperson*: Merideth Ketterer
Staff liaison: Michael Minetti

*Designated chairperson of standing committee as prescribed by TUAA bylaws.